

## **AVL Executive Council**

### **Meeting Minutes / March 18, 2026 / 10:30 a.m. / Virtual and in-person at APLS**

**Participants:** John-Bauer Graham, Sheila Limerick (Chair-Elect, Secretary), Susanne Estes, Dr. Mary Alice Pouliot, Alicia Johnson, Nacole Adams, Amy Henderson, Kevin Pearcey (Chair), Alex Perry, Noelle Morin, Brad Watts, Matt Sponsler (APLS).

#### **1. Call to Order**

Chairperson Kevin Pearcey called the meeting to order. Kevin said he has received letters of appointment for Brad Watts and Noelle Morin.

#### **2. Welcome**

Chairperson Kevin Pearcey opened the meeting.

#### **3. Review and approval of minutes from the meeting on [Jan. 21, 2026](#)**

Council members reviewed minutes from the January 21, 2026 meeting. Susanne made a motion to accept the minutes and Alex seconded the motion, which passed with eleven yes votes.

#### **4. [Financial Report](#)**

The financial report is attached to the agenda for review.

#### **5. Unfinished business**

##### **a. [RDA Draft](#)**

Susanne gave an update for the Records Disposition Authority draft. She said that our RDA is submitted, and we are now moving toward compliance. Susanne said that our moving forward absolves us of any issues of noncompliance prior to our official start date of April 2026. She said we now should decide who will oversee the reporting and storage/maintenance of records. Brad said ASA's capability depends on what would need to be stored. Amy said having ASA involved would offer continuity. Sheila mentioned that universities have a records officer and other staff and that we might consider a committee with the chair being the point person. Records stored in individuals' offices was brought up as a possible issue, but Susanne said they are now consolidated, and she has access to them. These records will not be included from a compliance perspective since they were created prior to April 2026. Susanne said she will come up with a plan for consideration to present at our next meeting in May. A related discussion about the need to lengthen chair and possibly committee appointment terms also ensued.

#### **6. Committee reports**

Kevin said we will use the nominating committee to nominate chairs and members of standing committees. He asked for any committee reports.

##### **Budget: Chantae Calhoun, Chair**

No report.

##### **Database Review: Alex Perry, Chair**

Alex brought up for discussion the feasibility of database offerings via the AVL that APLS purchases; he asked if there was any impediment or disagreement to their being hosted on the AVL website. Two of the six (Candid and Ancestry) are accessible at physical library sites only. Amy said we should include the four that are online based with a notation that APLS pays for these. Comments ranged from how and where to credit APLS with providing these databases to whether distinction could

be made as to where the traffic originates for statistical purposes and to ensure the users are in Alabama. Brad, Noelle, and Alex will discuss further and bring the matter back to the next meeting.

**Committee Spreadsheet: Amy Henderson, Chair**

No report.

**Selection & Licensing: vacant, Chair**

No report.

**Bylaws: Alex Perry, Chair**

No report.

**OER Commons: Alicia Johnson, Chair**

No report.

**Publicity, Alicia Johnson, Chair**

Alicia said the committee now has a working document listing ideas for swag and will support Amy from the swag hub in getting materials to different parts of the state. Mary pointed out that part of our distribution problem was not that the resources aren't good but that our communication could be better. Alicia said we are still in the assessment stage and will be developing a plan for distribution next. She asked if we anticipate the same budget. Kevin said we requested more but according to the government recommendation and what the House has passed so far, our budget should stay the same as last year. Susanne said we will probably have to get rid of a database next year and our circulation reports are concerning.

**Training: vacant, Chair**

**Strategic Planning: vacant, Chair**

**7. New business**

**a. [AVL Overview](#)**

The AVL Overview is attached to the agenda for review.

**b. Alabama Education Technology Conference June 17-18**

Susanne can't attend the conference this year and asked that anyone attending consider setting up and manning a table for swag. However, if no one is available, she said it's not an issue. Noelle will be in the area and said she would check to see if she could help. John Bauer-Graham said from his experience, setting up the table is not the best use of our time; he found that giving an overview of our program at the conference was well attended and reached more people. Amy Henderson said in January she led a session at the public library division of the Alabama Library Association and had a high response level. She intends to make a video of the presentation and send it out to the listserv.

**c. AVL Training Opportunities**

Susanne said Susan Nelson is teaching a six-week e-learning class that focuses on different databases and that ALSDE will focus on some of this for teachers next year. Amy said she will share her script, slides, and notes from her ALLA presentation. Alicia asked if Amy would conduct a train the trainer session for us. Kevin will poll everyone and work with Amy so we can schedule a virtual workshop in the next couple of months.

## **8. Announcements/reminders/discussion**

Noelle brought up some updates needed on our website; she wanted to know if there is a centralized place listing committee members. Amy said she has a spreadsheet she can send. She also noted that only September and November minutes are posted for 2025 and she wants to know if there is another location where they are held so she can get them posted. Kevin said he will forward them. She then discussed some of the issues to consider before the digital accessibility compliance deadline of April 24, 2026; she said we can archive, remediate or remove documents not in compliance and suggested remediating anything from this year and making sure they're accessible because if we decide to archive the older ones prior to April 2026, they must be in a section noted as archives. Anything after 2026 must be accessible and anything prior should not – unless it's in an archive section. Noelle said she will be happy to help anyone, commenting that the rule also applies to social media. Amy Henderson pointed out that the council has agreed we need a bigger social media presence, and we have a marketing plan but there has not been a consensus as to who would lead the efforts and take responsibility for posts, etc. Outsourcing options have been prohibitive in costs. Members agreed that the conversation should be revisited Alex said council decided that ASA would be responsible for posting the information at some point as a security control and asked if that would still be the case. Brad said they can store the passwords, but he doesn't think content has to go through ASA anymore. Members feel a huge task is moderating comments, monitoring for inappropriate comments and answering messages. Discussion arose about whether to accept comments and what legalities we must adhere to if we do. Brad said we did have a bug that was preventing some users from accessing the site, but it is fixed. We now have a spreadsheet that provides the majority of those, and he will work on getting that to us.

Noelle brought up the MapQuest subscription. It's on the ASA side now and it is turned back on for geolocation.

Members asked about the process for questions coming via the help desk. It was decided that the chair can triage and pass it along to appropriate members or the obvious committee chair could answer it.

**Next meeting: May 20, 2026**

## **9. Adjournment**

With no further business on the floor, Susanne made a motion to adjourn, seconded by Alex; the motion passed with ten yes votes, and the meeting was adjourned.