

AVL Executive Council

Meeting Minutes / January 21, 2026 / 10:30 a.m. / Virtual and in-person at APLS

Participants: Toni Carter, Sheila Limerick, Susanne Estes, Dr. Mary Alice Pouliot, Alicia Johnson, Nacole Adams, Amy Smith, Amy Henderson, Kevin Pearcey (Chair), Alex Perry, Liz Burgess, Matt Sponsler, Brad Watts (ASA), and Noelle Morin.

1. **Welcome:** Chairperson Kevin Pearcey opened the meeting with a review of safety guidelines including those for Covid-19 and evacuation procedures as required by APLS.
2. **Call to Order:** Kevin called the meeting to order at 10:31 a.m. During roll call, it was pointed out that Sawyer Knowles is no longer with ASA so Noelle will take that her place; a letter of appointment is in process.
3. **Approval of Meeting Minutes:** The council reviewed minutes from September 17 and November 19, 2025. Susanne made a motion to accept the minutes and Alex seconded the motion, which passed with eight yes votes and one abstention.
4. **Approval of Financial Report:** Next, Kevin drew participants' attention to the financial report, which was attached but featured nothing needing discussion.
5. **Unfinished Business:**
 - A. **OCR Compliance:** It was reported that this project is complete and a letter of record was attached to the agenda.
 - B. **RDA Draft:** Susanne created a form and a spreadsheet for easy access to view feedback. Kevin will send a link so we can review. It was asked that members complete an individual form for every suggestion or correction. The deadline to give feedback is February 10, but Susanne said earlier is better. Brad said the technical parts are addressed.
 - C. **Swag:** There will likely be some surplus this year; we pulled from reserves last year. Amy Henderson said about 30 boxes of sticky note notebooks were sent out, and she is down to the last of what we previously ordered that is being held at Oxford Public Library. New purchases will be sent to APLS for storage. We last ordered \$170,583 in swag in July 2023. When we last ordered, we pulled \$90,000 from the rollover we had from not hiring an executive director, but we cannot go that again this year. Participants said bookmarks are cheap and always requested. Kevin asked Alicia to call a Publicity Committee meeting to decide what products to purchase.
6. **Committee Reports:** There were no committee reports.
7. **New Business:**
 - A. **AVL Overview:** An overview was linked to the agenda for November and January.
 - B. **Vacant Council Member, ASA:** Brad is taking Bill's position; Kevin has not received his appointment letter so Brad said he will check into it.
8. **Announcements/Reminders/Discussion**
 - A. **Next meeting:** March 18, 2026
 - B. **Email re: records request:** Kevin checked into the records request we received from a Virginia company recently; he said we aren't obligated to provide our information in a blanket records request such as this one from out of state. He attached the AVL rep reply for our information.
 - C. **Discussion from the floor:** Toni asked if there were still certified AVL trainers for librarians; the consensus was that there is not. Amy mentioned that a librarian asked about running a count of resources including eBooks and journals. Alex suggested a look at database

descriptions and a query of vendors. Brad said we provide a portal with ASA and that ASA can put this count together. Amy will send Brad and Kevin the list of what's needed.

9. **Adjournment:** With no further business to discuss, Alex made a motion to adjourn, seconded by Susanne; the motion passed with eleven yes votes, and the meeting was adjourned at 11:20 a.m.