



Meeting Minutes
September 3, 2024
9:30 AM

The September 3, 2024, called meeting of the Alabama Virtual Library Council was called to order at 9:40 AM by Council Chair, A. P. Hoffman.

Minutes were prepared by Cristin Dillard, Council Secretary.

Minutes approved as official: September 18, 2024

Council Members in Attendance (Quorum established)

John-Bauer Graham, ACHE
Kimmetha Herndon, ACHE
Cristin Dillard, ALSDE
Susanne Estes, ALSDE
Amy Smith, ACCS
A. P. Hoffman, ACCS

Chanté Calhoun, ACCS
Amy Henderson, APLS
Ronnie Smith, APLS
Nancy Pack, APLS
Liz Burgess, ASA
Bill Paine, ASA

Guests in Attendance: Sheila Snow

1. **Welcome:** Council Chair, A. P. Hoffman welcomed council members to the meeting.
2. **Call to Order:** Council Chair, A. P. Hoffman, called the meeting to order and confirmed a quorum was established by conducting a roll call for attendance.
3. **New Business**
 - a. **Ad Hoc Collection and Management Policy Committee Report:** John-Bauer Graham provided the committee report in the absence of Kim Henderon, sub-committee chair. The Alabama Commission on Higher Education (ACHE) and the Network of Alabama Academic Librarians (NAAL) was thanked for assisting with recommendations to the collection policy to ensure it met the requirements set by the Alabama Legislature to receive state aid from the FY2025 ETF budget.
 - i. A.P. Hoffman, Council Chair, called for a vote to accept the recommendations by the committee.
 1. Roll call vote: 9 yes, 0 no, 3 members abstained from the vote.
 2. The recommendations for the revised Collection and Management Policy Committee were accepted by the AVL Council and the changes will be sent to Bill Paine (ASA) to be posted on the AVL website and information sent in a letter to Dr. Nancy Pack to inform the APLS Library Board of compliance.
 - b. **Bylaws Committee Report:** Nancy Pack, sub-committee chair, provided the committee report; the report included the bylaws committee's collective recommendation to not proposed any bylaws changes at this time, but request the potential changes be reviewed by the Ad Hoc Collection and Management Policy Committee for possible inclusion in the collection policy.
 - i. Discussion: Kim Herndon asked if the 30 calendar days was a standard timeframe or can it be 30 business days? The Council Chair recognized guest, Shelia Snow, and requested she speak to the question raised. Ms. Snow explained the 30 days was suggested as to not overwhelm the AVL with reconsideration requests.
 - ii. Cristin Dillard made a motion to (1) accept the recommendation by the bylaws committee and (2) give the changes to the Ad Hoc Collection and Management Policy Committee for review. Cristin Dillard retracted



her motion in light of parliamentary procedure that does not require a motion to vote to accept a committee's recommendation.

- iii. A.P. Hoffman, Council Chair, accepted the report and recommendations from the Bylaws Committee.
- iv. Motion: Cristin made a motion to request the Ad Hoc Collection and Management Policy Committee to review the suggestions for inclusion from the Bylaws Committee. Susanne Estes seconded the motion.
 1. Discussion: A.P. Hoffman clarified the expectation of the Ad Hoc Collection and Management Policy Committee would be to meet, review, and provide a report/recommendations by the next regular AVL meeting on September 18, 2024.
 2. Roll Call Vote: 10 yes, 0 no, 2 members abstained from the vote.
 3. Motion carried.
- c. **Subscription Renewals for FY2025:** Cristin provided the council members with the usage statistics for Fiscal Year 2025 and the quoted cost for each subscription so the council could make an informed decision on moving forward with subscription renewals with the previously approved FY2025 budget.
 - i. Motion: John-Bauer Graham made a motion to discontinue the AVL's subscription to McGraw-Hill's Access Science database. Susanne Estes seconded the motion.
 1. Discussion: None
 2. Roll call vote: 9 yes, 0 no, 32 members abstained from the vote.
 3. Motion carried.
4. Announcements/Reminders: If you are in the Oxford area, Amy Henderson reminded everyone to stop by to get AVL promotional swag for meetings, conferences, etc.
5. Adjournment
 - a. Cristin Dillard made a motion to adjourn the meeting. Susanne Estes seconded the motion. No discussion. Motion was carried.
 - b. Meeting was adjourned at 10:21 AM.