



Minutes from September 19, 2018 Meeting

Meeting called to order: 10:28am

Meeting was adjourned: 11:27am

Minutes approved as official: November 28, 2018

- 1. Welcome/Introduction - Bryce Thornton**
- 2. Review of Minutes from July 2018 Meeting - Bryce Thornton**
 - a. Corrections - None
 - b. Approval - A motion was made by Rocky Milliman to approve the minutes and seconded by Phill Johnson.
- 3. Financial Report - Susan Zana**
 - a. Oxford has not been paid because Dede Coe reported that they are not sending the correct paperwork.
 - b. It is reported that ProQuest also continues to fail to appropriately send the correct paperwork in order to receive payment.
 - c. Rocky Milliman reported that the ALSDE comptroller denied payment for the fourth installment of the website redesign. Members of the Council indicated that they thought that the entire sum should have already been paid in full already and from FY17 funds. Susan Zana will check into this with the ALSDE.
- 4. Old business - Charlotte Ford**
 - a. OER - Charlotte Ford suggested a subcommittee be formed in order to determine the structure of the OER Commons Hub. The Council determined that the new OER committee will be chaired by Charlotte and will include at least one representative from each agency.
- 5. New business - Bryce Thornton**
 - a. Website renovation update - Noelle Morin
 - i. The next milestone goal is for ASC to provide access to the staging site for the Council to perform some initial testing (October 1).
 - ii. Noelle reviewed the structure of the site and age-appropriate searching designed with feedback from the Council's website redesign committee.
 - b. Vote on Renee Marty as Secretary and Amy Smith at Trenholm as Co-Secretary - Susan Zana moved to accept the nominations, Phill Johnson seconded. The Council voted to approve Renee and Amy as co-secretaries for the 18-19 term.
 - c. Britannica is phasing out World Data Analyst. To replace this product, Ron Leonard suggested Original Sources. Charlotte Ford made a motion to approve

this replacement, Nancy Pack seconded the motion, and the Council voted to select Original Sources in place of World Data analyst.

- d. Meeting dates for 2018-2019 will be posted on the website, and dates will be sent to Rocky for reservation of the ASC conference room. They are:
 - November 28
 - January 16
 - March 20
 - May 15
 - July 17
 - September 18

6. **Committee Updates**

*New committees will be formed at the November meeting.

- a. Training - Dede Coe
No update was provided.
- b. By-Laws - Nancy Pack
No update.
- c. Nominating - Michelle Wilson
Renee and Amy Smith were nominated and approved today as incoming Co-Secretaries.
- d. Database Review - Charlotte Ford
No update.
- e. Selection and Licensing - Ron Leonard
See above for info on Original Sources as a replacement for World Data Analyst.
- f. Legislative - Bryce Thornton
No update.
- g. Publicity - Renee Marty
Renee asked where the posters and marketing items are now located.

7. **Announcements**

8. **Next Meeting:**

- a. November 28, 2018
10:30am
401 Adams Center for Commerce, Suite 764
Montgomery, AL
- b. Deadline for agenda items to be sent to Chair (incoming Chair is Charlotte Ford):
November 16, 2018

9. **Adjournment: 11:27am**