



Meeting Minutes

January 18, 2017

10:30 a.m.

Meeting Called by: Michelle Wilson, Council Chair (ALSDE)

Type of Meeting: Transition

Secretary: Becky Goodson (ASA) - Secretary

Attendees:

Michelle Wilson (ALSDE)

Michelle Wimbish (ACCS)

Nancy Pack (APLS)

Bryce Thornton (APLS)

Melvin Davis (ACHE)

John-Bauer Graham (ACHE)

Paul Blackmon (ACCS)

Charlotte Ford (ACHE)

Bryce Thornton (APLS)

Rocky Milliman (ASA)

Ron Leonard (NAAL)

Dede Coe (ALSDE)

Becky Goodson (ASA)

Rick Freemon (TPL)

Agenda Topics

I. Welcome and Introductions: Michelle Wilson/Council Chair

Introductions: Rick Freemon of the Tuscaloosa Public Library was introduced to the AVL council. He is replacing Tamara Dean, and his term will expire in 2019.

New appointment letter: Michelle Wimbish (through December 31, 2017) It was noted that a replacement for Michelle Wimbish must be appointed next January for a 2-year term. Also, Paul Blackmon's term ends in 2017 and he will need to be appointed for a 3-year term if he is to continue.

II. Review of Minutes

- A. November 16, 2016
- B. Corrections: Strike Michelle Wimbish from the Website Design committee on p.2 (listing on p.3 is correct).
- C. Approval Given the correction, minutes must be approved at next meeting.

III. Treasurer's Report

Budget update – Melvin Davis

A. Melvin noted that in order to keep the supplies Budget flat and plan for a presumed 3% increase in database costs, approximately \$82,700 will be needed for FY18. \$65,000 was unencumbered this year so at least \$17,700 is needed.

However, Nancy Pack said agency budgets had already been submitted (in November) for FY2018. So we need to see what was recommended for AVL and lobby for the additional funds.

Michelle Wimbish said their chancellor is currently drafting a letter recommending a 5% increase. She noted that at least 5% will be needed to include funds for a website redesign.

Melvin asked if, in addition to asking for a 3-5% increase, at some point do we want to ask for a reinstatement of AVL's past budget? There have been 4 budget decreases since 2009 and funding has been flat since 2013. For FY2018 the committee agreed to ask for a 5% increase and hope for 3%, and perhaps plan to ask for restoration of historic funding in 2019.

B. Fiscal Agent - Dede Coe Upon arrival, Dede said she had not made a Budget request for AVL. A phone call revealed that level funding for AVL had been put in the budget request for FY18. No-one had prompted AVL to submit a budget request. Apparently Nov. 4-16 is the time period for submitting requests. The council needs to understand procedures and deadlines going forward. Dede said Andy Craig is the person to talk to. Michelle Wilson will schedule a meeting with him before the March meeting to submit the Council's request for 5% increase and to establish procedures for the future. All Council members were given the opportunity to be a part of this meeting, which resulted in the possible list of Council members who will attend with Michelle Wilson: Melvin, Ron, John, and/or Dede.

IV. Unfinished Business

- A. Virtual meetings: Open Meetings Law, Petition, Google Doc template (Michelle Wilson)
Link to shared google folder is <http://www.tinyurl.com/avlsharedfolder>. The current verbage about open meetings is in the shared folder.
- B. Alabama Bicentennial - AVL involvement (Michelle Wilson) The Bicentennial commission will come up with a list of activities and AVL can plug into it. The kickoff is in Mobile in April.

V. New Business

- A. Concern - Website Committee needs representation from school and public libraries (Nancy Pack) Rick Freeman and Steven Yates were put forward as reps.
- B. Concern - Request to hold meeting with executive level library professionals and legislators (Nancy Pack) Nancy suggests meeting with agency heads to lobby for AVL. We need to make sure that new and acting people are aware of AVL and their role in supporting it. She suggested putting together a briefing packet. In her capacity as a director she has sent documents to fellow directors on the history of AVL and the responsibilities of agencies to support AVL. Discussion: Michelle Wimbish supported this action. Dede opined that AVL Council should speak as one voice. At Michelle Wilson's request Dede will ask for an AVL meeting with State Dept. reps, with Mr. Sentance.

- C. Suggestion - AVL Council Involvement in Library Legislative Day on February 21 (Ron Leonard) At Library Legislative Day, a legislator will speak on behalf of libraries. Info should be on the ALLA website. Michelle Wilson suggested Nancy Pack for the Legislative Committee. There was discussion on extending an offer to other agency heads to sit on the AVL council. Although we cannot require this, when there is a vacancy, we could word the request for appointing a replacement to suggest that the agency head would serve.

VI. Committee Updates

- A. Budget - Melvin Davis
Budget request for next fiscal year to be submitted to the DOE, See above.
- B. Training - Gina Frady The long-awaited e-course has been approved and will go live Feb. 1, 2017 on Moodle. People seeking CEUs can take the course.
- C. Database Review - Steven Yates -Steven has some ideas for methodically reviewing databases. However, Steven will give an update at the March meeting.
- D. Publicity - Michelle -Wimbish M. Wimbish requested an inventory of items we already have so that she can know what needs to be ordered. There are many mousepads. Dede suggested bags. Earbuds, highlighters, cell phone stands are popular. Please send suggestions to M. Wimbish.
- E. Nominating - Paul Blackmon
We need members from each agency, Rick Freemon, Dede Coe, Charlotte Ford will serve with Paul.
- F. Website Design
ASA MoA Examination Subcommittee (Michelle Wilson) - meeting has been requested with ASA for March 15. There was general discomfort with a previous suggestion of Gale potentially hosting the AVL website. John-Bauer suggested investigating a partnership with the U. of Alabama, similar to the partnership Auburn has with Alabama Mosaic. UA has >20 people on web development team, might do it for free or at the most for \$5000-10000 per year to host / maintain AVL website. This could be an economical alternative. Conclusion: First hear what ASA says on March 15. Then we can decide whether to pursue investigation of UA alternative. They would need to answer questions about privacy, geoauthentication, etc.
- G. Legislative – Michelle Wilson requested that the Legislative Committee send the Council talking points and a strategic plan for an AVL Legislative Day in order to communicate in one voice. Michelle Wimbish, at Library Legislative Day, plans to speak on behalf of AVL when budget is presented & request increase. EBSCO will soon consume half of the AVL budget; this is an issue. Michelle Wilson asked Michelle Wimbish to send info on times and locations so AVL Council will have a plan and talking points. There was a suggestion that AVL have a separate Legislative day – so AVL does not get confused with libraries in general. Nancy said they are working on revising the purchasing code so purchases of databases do not need to be bid out. She suggested a retreat at some point to learn about the processes for changing legislation, etc.

VII. Announcements

- A. Question about AL Ahead oversight committee – M. Wilson has gotten no news about meetings but AVL needs a rep. Proquest: may need to bid out their products if they are not the sole provider. Ron will check on it at ALA Midwinter. Dede Coe brought boxes of minutes from previous years. Becky will scan them in and put them on the AVL

Council Website. Archives and the Secretary of the AVL Council need a copy of the minutes. Dede does not want to retain them.

VIII. Next Meeting

March 15, 2017
Alabama Center for Commerce
401 Adams Street, Suite 764
Montgomery, Alabama 36130

IX. Adjourned at 11:56 a.m.

Respectfully submitted by: Becky Goodson